

HICKAM AIR FORCE BASE

Must know Information

Aloha! As you prepare for your Permanent Change of Station (PCS) to Hickam AFB, Hawaii, don't forget to check Military Home Front, <http://www.militaryhomefront.dod.mil> for a more detailed orientation to Hickam and the surrounding community. Also refer to <http://www.pcsamerica.net> for great PCS information/tools.

CHECK - IN

Upon arrival, report immediately to your unit. You will be scheduled for a mandatory in-processing briefing.

- Ohana Aloha is held at the Makai Recreation Center twice a month. Your family is welcome to attend the information fair and informative briefings with must know items about Hawaii.
- **Optional Bus Tour** – A three-hour island bus tour (0930-1230). Register when you sign-up for the Ohana Aloha or call the Airman and Family Readiness Flight at 449-0300 for more information. Attire is uniform of the day.

CHILDCARE

- **PCS Childcare:** The Air Force Aid Society (AFAS) will pay for 20 hours of childcare per child during a PCS move. Bring a copy of your orders to the Airman and Family Readiness Center in building 1105 (DSN: 315-449-0300; COM: 808-449-0300) to receive a voucher for childcare. Childcare is good for 60 days from the day you arrive on island and is provided by the installation Family Childcare providers (DSN: 315-449-1879; COM: 808-449-1879).
- **Child Development Centers (CDC):**
 - o The Main CDC (DSN: 315-449-9880; COM: 808-449-9880) for children ages 6 weeks – 3 years
 - o The West CDC (DSN: 315-449-9621; COM: 808-449-9621) for children ages 3-5 years
 - o Coming Soon: The Harbor CDC (DSN: 315-449-9234; COM 808-449-9234) for children 3-5 year olds

Note: Once you receive your orders, call the appropriate CDC for more information on how to place your children on the CDC wait-list.

HOUSING

All base housing on Hickam is privatized and managed by Hickam Community Housing (HCH). Once you receive orders to Hickam AFB, it is recommended that you go to the Hickam Community Housing website <http://www.hickamch.com> and complete a housing application. Submit the application, along with a copy of your Permanent Change of Station (PCS) orders via the internet, fax (COM: 808-423-2301), or mail it to HCH, 200 Kokomalei Street, Honolulu, HI 96818.

TLA: Within 72 hours of arriving on Hickam, all active duty (except dorm residents) must contact the Housing Management Office (COM: 808-853-3800) and schedule an appointment to initiate Temporary Lodging Allowance (TLA).

Temporary Housing (billeting): Call the Royal Alakai (DSN: 315-448-5400; COM: 808-448-5400) to make a reservation. If on-base billeting is unavailable, secure a non-availability letter from the Royal Alakai prior to making a reservation at another TLA-Approved hotel (list available at Royal Alakai). The Hale Koa, 1-800-367-6027 (CONUS); DSN 315-438-6739 (OCONUS) is available for military families and is located in beautiful Waikiki. IMPORTANT: Unaccompanied and those whose families haven't arrived yet receive 65% of the maximum lodging rate. Go to the [DOD Per Diem](http://www.dodperdiem.com) website to determine your entitlements.

Single Airman (E1-E4): Will be assigned to a base dormitory (new policies now allow E-4s to live off-base on a case by case basis).

Off Base Housing: To find off-base housing, check the following resources:

Housing Services Office (HSO) serving all service members moving to the Island of Hawaii (808-438-6198): <http://AHRN.com>
<http://www.hicentral.com> <http://www.craigslist.org>
<http://www.rentalsillustrated.com> <http://www.honoluluadvertiser.com>

Household Goods, Unaccompanied Baggage, Non Temporary Storage Shipments

The Joint Personal Property Shipping Office-Hawaii (JPPSO-HI), Pearl Harbor, is responsible for all inbound Hawaii shipments. Contact JPPSO-HI as soon as you arrive on base to obtain status of your property, provide them current contact information, and schedule your shipment for delivery. JPPSO's phone number: DSN: 315-473-7760 or COM: 808-473-7760. E-mail address is FISC_PRLH_JPPSO@navy.mil. The Hickam AFB TMO is responsible for transportation entitlements and related issues concerning passenger travel, household goods, unaccompanied baggage, non-temporary storage, excess cost rebuttals, and mail reimbursements. They can be contacted at 808-449-6003 ext 219 or ext 221, and are located at 990 Scott Circle, Bldg 1113.

POSTAL SERVICE CENTER (Forwarding Mail)

To set up a **General Delivery Address**, fax a copy of your orders (DSN: 315-448-0348; COM: 808-448-0348) and a written request for a general delivery address. To verify receipt of orders/request call (DSN: 315-449-9480 or COM: 808-449-9480).

SPONSORSHIP

All inbound members should be assigned a sponsor from their unit/directorate. If you have not been contacted by a sponsor, please call the Military Personnel Flight (DSN: 315-449-8624; COM: 808-449-8624).

PRIVATELY OWNED VEHICLE (POV)

Once on the island, call the Vehicle Processing Center (VPC) to find out if your vehicle is available for pick up (1-800-848-8383) or go on-line to: www.whereismypov.com. Members will be seen on a walk-in basis.

- **Directions to VPC from Hickam AFB:** Take H-1 east. Exit Nimitz Hwy/H1-92 east. Upon exiting, get into the right lane and take a right onto Sand Island Access Road. After 1.5 miles, Sand Island Access Road turns into Sand Island Parkway. The VPC is located on the left.
- **Documents to have to pick-up POV:** Current registration, copy of DD-788 (private vehicle shipping document), and a valid driver's license.
- **You need to know:** You have 30 calendar days after pick-up to get a vehicle safety inspection and register your car with the DMV.
- **Department of Motor Vehicles:** The closest (and most convenient) DMV satellite to Hickam is located at the Pearlridge Mall on 98-1005 Moanalua Rd, 244B; Aiea Hawaii. For general information, call 808-527-6695.
- **Pass and I.D.:** You will need the following documentation to obtain a car decal: Proof of Hawaii insurance, current driver's license, vehicle safety inspection certificate, registration, and military ID. Pass and ID is located in building 1113 next to the Fitness Center (DSN: 315-449-9394; COM: 808-449-9394).

PETS

If specific pre-arrival and post arrival requirements are met, your pet can be directly released to you at the Honolulu International Airport Quarantine station. View requirements at their website: <http://hawaii.gov/hdoa/ai/aqs/info>

TRANSPORTATION

If you are planning to take a taxi on base, the only commercial company serving Hickam AFB is the "The Cab" (1-800-422-2222).

Note: In Hawaii, you must be at least 21 to rent a car at Dollar, Thrifty, Alamo, Enterprise, and National.

SCHOOLS

Parents can find current information about public, charter, and private schools by using the following websites:

<http://www.doe.k12.hi.us> – Hawaii Public Schools

<https://schoolquest.org>

<http://www.hais.org> – Hawaii Independent (Private) Schools

<http://www.greatschools.net>

<http://www.schoolmatters.com>

There are 5 main feeder schools servicing Hickam AFB dependents:

Mokulele Elementary and Hickam Elementary are located on the installation

Nimitz Elementary is off-base, adjacent to base housing

Aliamanu Middle is located about 10 minutes from the installation

Radford High School is located about 10 minutes from Hickam

For more information, contact the School Liaison Officer at Hickam (DSN: 315-449-1577; COM: 808-449-1577) or via e-mail:

hickamschool liaison@hickam.af.mil

TEMPORARY FURNISHING & LOAN CLOSET ITEMS

While awaiting the arrival of your household goods, "aloha" furniture is available from Furniture Management Office (DSN: 315-448-0300; COM: 808-448-0300). Please note: If you live in privatized housing, all appliances will be provided for you. However, if you decide to live off-base, Furniture Management Office will only loan appliances to inbound personnel for 90 days. If you decide to rent off-base, choose a rental that provides all the appliances. Otherwise, ship your appliances to Hawaii. Temporary dishes, linens, and small appliances are available for loan from Family Services Loan Closet, located adjacent to the Airman and Family Readiness Center, building 1105 (DSN: 315-449-0319; COM: 808-449-0319). During high PCS times, the loan closet experiences shortages. Please plan accordingly. A copy of your orders is required for both services.

AIRMAN & FAMILY READINESS CENTER (A&FRC)

The Hickam A&FRC is your one-stop location for info and assistance. Our core services consist of the following: Relocation Assistance, INTRO Program, Volunteer Resources, Air Force Aid Society, Employment and Transition Assistance, Family Life Education, Information & Referral, Personal Financial Management, Readiness, and Casualty/Survivor Benefit Assistance. We're located at 655 Vickers Avenue (Bldg 1105) and open Mon-Fri 0830-1530. You can reach us at (808)449-0300 (Comm) or (315)449-

0300 (DSN). We also host Military Family Life Consultants on staff to provide short-term counseling services for our military families; you can reach them at (808)221-1341 or (808)221-0238.

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